Parking and Transportation
Advisory Board Meeting Minutes
February 20, 2018

Meeting called to order at 3:40 pm by meeting chair Clayton Harrington.

Members present:
Clayton Harrington
Carlos Brown
Kathleen Blankenship
Nate Doughty
Keith Van Inwegen
Lisa Webb for Kevin Harris
Jillian Stafflinger

Members not present:
William Martin
Michele A. Armstrong
Mark Divens
Payton Cook
Justin Moses

Shared documents:
1. PPT: PTAC 2-20-18

I. Carpool Program
Clayton: Re-establishment of program forthcoming. Focus groups on February 27 and March 1

II. RamSafe
Clayton: Petition circulating, as well as Commonwealth Times article
- Concerns: Wait times, customer service, technical difficulties with app, stops, policy for students waiting more than 30 minutes, policy from 12am-2am for boarding, additional vehicles

Action plan was developed:
- Hiring 2 part-timers and 2 full-timers; PAWS are being prepared
- Reviewing software data for peak periods-6pm-12am, but requests stable until 1 am
  - Will guide further decisions regarding staffing/scheduling
- Increased oversight: communication procedure
  - Upper management monitoring dashboard nightly and driving when needed; VCUPD assisting with driving
- Software: Upgraded to new software prior to Christmas break, and minimal to no problems; was well vetted; exposed more of staffing issues versus software
- Pick-up policy: routing in the app is done by app, so proves challenging to deviate; substantial delays are predicted, but are reviewing options
- SGA collaboration: Table in Commons where students can complete survey regarding wait times, stops, locations, distance, etc.; attending an SGA Senate meeting in March
Are students flagging down buses?

III. Rates
- 3% increase requested for subscribers
- Hourly parking rate increases recommended by consultants based on market data; must be approved by Board of Visitors

IV. Deck Assessments
- Currently in progress; findings will help in drafting maintenance plan
- Assessment process will take 6 months, and will begin with oldest decks first

V. D Deck/ WMSD Renovations
- West Main Street Deck going to bid on February 25
- D Deck renovations partly completed; going to bid early May
  o Will be completed before visitor’s deck is demolished

VI. Consultant Update
- Awaiting recommendations; completions near end of March

VII. BRT
- Level of partnership still to be determined; conversations currently in progress
- Regardless, remote shuttles will remain

*Last month, member attended the transportation advisory committee:
- GRTC is redeveloping its transit plan and reviewing routes; unsure if Campus Connector is being taken under consideration
- Chief Venuti: When BRT goes operational, the reconfigured route structure will make it easier for citizens to get across city easier; trying to navigate what role VCU plays in this initiative. GRTC has done a lot to ensure transportation is a lot easier.

Carlos: Requested proposal from Kimley Horn for D Deck configuration. Asked team to re-look at the scope
- Clayton is aware and will review
Chief: Review alternatives for Housing students to park at decks.
  - Parking to provide justification as to why not feasible

*Is graduation going to be the same as last year?
  - Yes; subscribers will be displaced and shuttles will continue to run.

*Parking at A Lot. Shifts from 11pm to 7am at the hospital at times and some students need transportation to/from lots.
  - Clayton: I wasn’t aware, but please bring these issues to our attention. We will examine further for solutions.

VIII. Action Items/ Follow-up:
- Clayton to look further into medical students needing to park during overnight hours and evaluate possible solutions
- Clayton to provide justification as to why housing students were removed from closer
facilities

- Clayton to review Carlos’ request for scope revision regarding D Deck

Meeting adjourned at 4:10 pm.

* Indicates interjection by a committee member