Parking and Transportation Advisory Committee

August 18, 2020

Attendees:

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| --- | --- | --- | --- |
| Joshua Stone | Jonsette Calloway | Keith Van Inwegen | Ariel Smith |
| Bernard Adams | Nicholas Coward | Monica Jackson | Mia Williams |
| Michele Armstrong | Angela Davis | Barbara Kidd |  |
| Kathleen Blankenship | Mark Divens | Matthew Morris |  |
| Carlos Brown | Pamela Greene | Kendall Plageman |  |

Time: 3:36pm

Location: Zoom meeting

**Transportation:**

* All routes and buses resumed operation on August1 10, 2020.
* There were no issues with I, M &R lots however; A-lot has improvements and

three buses are needed to eliminate waiting.

* The new buses are on track to be delivered in late November/early December 2020.
* There were 5 candidates identified to interview for the Transportation and Fleet Manager position. We will have 2 interview committees, and the interviews will take place in September.
* RamSafe restarted on August 1 with operations running at 50%.
* Physical distancing shuttle launched on August 14, 2020.

Question to committee: How should we best handle the issue of 50% occupancy vs. ridership numbers vs. budget?

Responses: The discussion regarding the above question pursued, and it was explained that the current buses are running consecutively, and there was an impact on the budget. After continuing the discussion, it was decided to follow-up with this question after receiving more data.

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**Budget:**

* Finance went over the revenues and expenses with committee
* Special events and students permit sales down due to Covid-19, cancellations and refunds.
* Expenses have increased due to increase in transportation and deck maintenance.
* Planning for FY21 budget is still underway
* LED lighting and cameras are on hold until determining impact of FY21 budget.
* The negotiations of year 2 of RMA contract has begun; tentative agreement reached
* RMA stipulations were discussed with committee
* New low floor buses in service by January 2021, and new management structure should be in place by January 2021.

**Parking- Monroe Campus:**

* Parking restrictions on Monroe Park Campus became effective at 5a.m. on July 27, 2020.
* Surface parking lot work completed week of July 13th, and deck assessments work continues. There were 13 lots resealed or milled/overlaid.
* Laurel street deck currently closed due to carbon fiber project and subscribers were relocated to WBSD.
* The project can last up to 12 weeks; however contractor has indicated approximately, six to eight weeks and will begin on the 17th of
* Both Henry street decks will follow the above process.
* There is no start date for these projects however, we have permits for the projects.
* Follow-updiscussion to be arranged for Phase 2 work (above the restaurant) information regarding this will be provided at the next PTAC meeting.

**Parking- MCV Campus:**

* D-deck concrete repairs are scheduled to possibly be completed by December and July 2021.
* R-lot experiencing issues due to new tenant on Mayo Island, and we are discussing issues with the tenant. After discussions, we will follow-up at next PTAC meeting.
* The majority of operations center continues to telework at this time.

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**Technology:**

* LPR technology installed in Nissan Kicks and the system will be tested between August and October; will determine if equipment will be retained.
* Pay-by-cell technology contract to be signed by the first week of September

**Accounts Management:**

* MCV Campus parking sale performed well in July; currently sold 87% of student parking
* A-lot and R-lot currently have daytime permits available as well as evening permits.
* There was a daily $8 permit offered to employees on August 14, 2020.
* A permit sale comparison document was presented to the PTAC committee for years 2019 and 2020.

Process for sales:

* MPC: QR code(sold online and emailed)
* MCV Campus: scratch-off permit (sold in parking office)
* This MCV permit can be purchased 10 at a time
* Only valid for specific campus purchased
* One time use only
* Cannot have any other valid parking subscription

Process due to covid-19 situation:

* Accounts management will begin to rotate between in-office and telework in September 2020.
* Both offices will remain open, but will only handle in person customers.
* Emails and telephone calls will be answered remotely

**Action Items/Follow-up:**

* Joshua will follow-up with an update on data received for the Transportation question noted on the minutes.
* Barbara to follow-up at next PTAC meeting on Phase 2
* Bernard to follow-up at next PTAC meeting on the R-lot tenant situation

adjourned: 4:27pm