VCU
Parking and Transportation

Dear VCU Employee Subscriber,

Thank you for parking with Virginia Commonwealth University. By becoming a VCU Parking and Transportation subscriber, you are able to enjoy a guaranteed parking space, monitored, well-lit facilities and free enrollment into our Motorist Assistance program. Enclosed, you will find your new RFID hangtag permit, which is coded based on your designated parking facility.

Important to know:
- Your permit allows you hands-free entry into VCU's gated parking facilities. Your VCUCard can also be used as a secondary credential to operate the gates.
- Your permit is equipped with an anti-passback feature to prevent misuse of the access control system. For every use of a permit entering the facility, there must be a corresponding "exit" before the permit can be used to enter again. Swiping others in/out of the facility will trigger this feature, resulting in ingress/egress issues as well as a citation.
- Your permit is only valid at your designated parking facility and reciprocal parking locations, when applicable. Reciprocal parking information can be found at www.parking.vcu.edu.
- If you experience any difficulties while in the deck, press the "i" button, located on the entrance/exit lane readers, to be connected to our 24-hour command center.

Displaying your new permit:
Your permit should be displayed on your rear view mirror mount at all times so that it is clearly visible and can easily activate the gates. Please note, VCU parking permits are required at all parking facilities. Failure to display a VCU permit could result in a parking citation.

Prior to displaying your new hangtag, make sure you have destroyed any old VCU parking permits. To ensure a smooth travel through the gates, please do not exceed five miles per hour. In the event you park in one of our leased facilities, you should display your VCU permit and use that facility's access card to enter and exit the deck.

Manage your account online:
Your VCU parking account can be managed online at www.parking.vcu.edu by clicking on the "Manage My Account" button located on the homepage. You can use this site to update vehicle information, pay citations, view appeals and more. Visit VCU eServices to update any personal information (i.e: addresses, phone numbers, etc.).

If you have any questions regarding your parking account, feel free to contact customer service at parking@vcu.edu or (804) 828-PARK (7275).

Your patronage with VCU Parking and Transportation is greatly appreciated.