Dear VCU Community Member,

Virginia Commonwealth University entered into a three-year agreement with the Greater Richmond Transit Company to provide unlimited transportation access on the GRTC Pulse Bus Rapid Transit and regular fixed-route bus service (local and express) for all students and employees of VCU and VCU Health System, including Virginia Premier, at no cost to the rider.

Enclosed you will find your new VCU/GRTC GO Pass. This “smart” card is activated and ready for use when boarding GRTC buses. **VCU, VCU Health System, and Virginia Premier students and employees should begin using this pass in addition to your VCU, VCU Health System or Virginia Premier ID card to ride GRTC during the pilot program.**

**How to use your pass**

**Local/express routes – farebox**
Every time you ride GRTC local and express routes, you will tap your pass on the blue lighted smart card area on GRTC fareboxes. The smart icon \( \text{\textbullet} \) will indicate the pass has been tapped.

You will then present your VCU, VCU Health System, or Virginia Premier ID card to the driver. Ensure your photo is visible to the driver. No receipt is necessary on these routes.

**Pulse – ticket vending machine**
Before boarding the Pulse, you will tap your pass on the smart reader at the ticket vending machine located at your Pulse stop. You will know your pass read correctly when the screen displays your pass information and says “Trip Validation.”

Take your receipt from the tray, located at the bottom of the vending machine, and present it to the enforcement inspectors when prompted.

Upon boarding the Pulse, you will need to present your VCU, VCU Health System or Virginia Premier ID card to the enforcement inspector.

**Questions/Concerns**
For additional instructions, questions or concerns regarding your VCU/GRTC Go Pass or the GRTC program, please visit go.vcu.edu/grtc or contact VCU Parking and Transportation directly at 804-828-7275 (PARK) or parking@vcu.edu.

**For assistance planning your commute, email commute@vcu.edu or visit commute.vcu.edu.**

Sincerely,

VCU Parking and Transportation